

**Library Board Meeting  
Frank Bertetti Benld Public Library  
Wednesday, August 14, 2024**

President Jerri Bayse called the meeting to order at 5:05 p.m. on Wednesday, August 14, 2024.

Roll Call: Present – Trustees Jerri Bayse, Bill Bertetto, Denise Cadmus, Don Chapman, Dona Hubert, Stacy Jarman, Vickie Laughlin, Cindy Saracco, and Librarian Mary Newman. Absent: Norman Emmons. There were no guests.

Pledge of Allegiance.

There were three additions to the agenda under New Business: Per Capita Grant; Kringle Fundraiser; expiring terms.

**Trustee Laughlin made a motion to accept the minutes of the June 12, 2024 meeting; second by Trustee Hubert. Voice vote was unanimous. Motion carried.**

**Trustee Saracco made a motion to approve the June and July 2024 Finance Reports; second by Trustee Cadmus. Voice vote was unanimous. Motion carried.**

**Librarian's Report:** (Full report may be viewed on file.). Librarian Newman reported that 18 activities were held over 11 weeks during the summer with 425 children and 97 adults attending. The rest of the report was covered on the agenda. On August 30 Mary is having a guest presenter who will teach people how to make laundry soap. **Trustee Chapman made a motion to accept the Librarian's report; second by Trustee Bertetto. Voice vote was unanimous. Motion carried.**

**Committee Reports:** No reports were given.

**City Liaison and Trustee, Norm Emmons** was absent so there was no report.

**Continued Business:** (a) Amore Fundraiser: Mary distributed tickets for the dinner. Ticket money should be turned in at least 1 week before the dinner so she can give John Baggio a count. Flyers were also made available. Workers are to report around 4:00pm (b) CEJA Grant – This is a reimbursable grant. The library has been awarded \$51,000. Grant funds are expected to be released in October, but that date is not firm. Mary reported that a representative from Leaf Guard came to the library and gave a presentation because the library is in need of new gutters. The proposed bid was \$16,000. However, no paperwork was left with her. **Trustee Bertetto made a motion to purchase gutters from Leaf Guard when CEJA funds become available as long as the final price does not exceed \$20,000; second by Trustee Jarman. Voice vote was unanimous.** Mary also added that some of the Grant Funds could possibly be used for some much-needed concrete work; however, bids have not been sought yet. (c) Internet/Phone switch: There was a smooth transition from Frontier to Madison. (d) Technology Grant: The funds (\$12,500) have arrived. Decisions as to how the money will be spent will occur later. (e) R Emmert Trust Fund: This was a one-time payment of \$62,625.36 and the money has been deposited into our checking account.

**New Business:** (a) Non-Resident Card Fee for FY24-25: **Trustee Saracco made a motion to keep the non-resident card fee at \$35 for FY24-25; second by Trustee Chapman. Voice vote was unanimous.** (b) Trunk-or-Treat: The date for this event is Sunday, October 27<sup>th</sup> in the park. She will send a letter to the city requesting use of the park that day. She has ordered books to give out as treats. (c) Handicapped Parking: The handicapped parking area needs to be painted for better visibility. **Trustee Bayse made a motion to hire Phil Claro to paint the parking space for approximately \$350; second Trustee Hubert. Voice vote was unanimous.** (d) Library Crawl: This event will take place during the month of October. Mary is still thinking about what she will give visitors but she will look into personalized “buttons” as a possibility. (e) Fund Raising Letter: Mary is working on one and will get more pictures to Trustee Saracco. (f) Per Capita Grant: Funds in the amount of \$2,174.04 have been received. (g) Kringle Fundraiser: **Trustee Bayse made a motion to hold a Kringle Fundraiser this fall; second by Trustee Cadmus. Voice vote was unanimous.** (h) Expiring Terms: Terms will be expiring for Trustees Cadmus, Emmons, and Saracco.

**Items for Next Agenda – CEJA Grant update; Amore Fundraiser; Fundraising Letter; Trunk-or-Treat; Kringle Fundraiser**

**Trustee Jarman made a motion to adjourn the meeting; second by Trustee Bertetto. Voice vote was unanimous. Motion carried.** The meeting adjourned at 5:50p.m.

Respectfully Submitted, Cindy Saracco, Secretary