

Library Board Meeting
Frank Bertetti Benld Public Library
Wednesday, December 10, 2025

President Don Chapman called the meeting to order at 5 p.m. on Wednesday, December 10, 2025.

Roll Call: Present – Trustees Jerri Bayse, Don Chapman, Denise Cadmus, Norman Emmons, Dona Hubert, Stacy Jarman, Vickie Laughlin and Librarian Mary Newman. Absent: Bill Bertetto and Cindy Saracco. No guests were present.

Pledge of Allegiance.

There was one addition to the agenda. Under new business add Budget.

Trustee Laughlin made the motion to approve the November 12, 2025 minutes; seconded by Trustee Bayse. Voice Vote was unanimous. Motion carried.

Trustee Jarman made the motion to approve the November 2025 Finance Report; seconded by Trustee Hubert. Voice Vote was unanimous. Motion carried. Treasurer Laughlin stated that a CD had come due and the funds placed in the Money Market Account. LPL will invest these funds in a CD based on the tier investment plan that has been established for the library funds.

Librarians Report: (Full report on file). Librarian Mary Newman reported that the concrete work has been completed. \$603.50 was made from the Kringle sales. The 3rd property tax disbursement was for \$3,171.10. Santa visited the library.

Trustee Jarman made the motion to approve the report; second by Trustee Hubert. Voice vote unanimous. Motion carried.

Committee Report: There were no committee reports.

City Liaison Report: Norm Emmons did not have anything to report.

Continued Business: (a) CEJA Grant – The two bills for the guttering work and concrete work have been submitted for reimbursement. The board voted to spend the remaining FY25 grant funds for shelving and to use FY26 funds to repair the parking lot.

(b) Technology Grant is now completed all final paperwork has been submitted.

(c) Concrete work is now completed. (CEJA Grant)

(d) Kringle Sales went smoothly. The library made \$603.50.

(f) Per Capita Grant. The library board reviewed the FY 26 Per Capita Grant questions.

New Business: (a) Motion by Trustee Emmons and second by Trustee Cadmus to join Libby an online platform for eBooks and magazines at a cost of \$197.36 per year. Voice Vote was unanimous. Motion carried.

(b) Motion by Trustee Bayse and seconded by Trustee Hubert to approve the 2026 Library Days Closed. Voice Vote was unanimous. Motion carried. Copy of Days on File.

(c) Motion by Trustee Laughlin and Seconded by Trustee Jarman to approve the 2026 Meeting Dates. Voice Vote was unanimous. Motion carried. Copy of dates on File.

(d) Motion by Trustee Emmons and seconded by Trustee Cadmus to approve the 2026 Committee Assignments. Voice Vote was unanimous. Motion carried. Copy on file.

(e) Motion by Trustee Emmons and Seconded by Trustee Laughlin to approve the Three Year Salary Schedule the Librarian and Clerk and Christmas Bonuses in the amount of \$600.00 for Mary Newman, \$400 for Harold Newman, and \$200 for Debby Lewis. Voice Vote was unanimous. Motion carried. Copy on file.

(f) A motion was made by Trustee Laughlin and Seconded by Trustee Cadmus to approve the budget as presented. Voice Vote was unanimous. Motion carried. Copy on file.

Items for the Next Agenda: No items. The next meeting will be on Wednesday, January 14, 2026 at 5 p.m.

Announcements: There were no announcements.

Trustee Emmons made a motion to adjourn the meeting; seconded by Trustee Bayse. Voice Vote was unanimous. Motion carried. The meeting adjourned at 5:45 p.m.

Respectfully submitted,

Dona Hubert